



APPLICATION FOR SURVEY AND INSPECTION OF SHIPS AND FISHING VESSELS

For Guidance Notes (see overleaf). Complete form using **BLOCK CAPITALS**

1 APPLICANT DETAILS

Name	<input type="text"/>	Company	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	Postcode <input type="text"/>		
Country	<input type="text"/>		
Telephone	<input type="text"/>		
Fax	<input type="text"/>		
E-mail	<input type="text"/>		

NAME AND ADDRESS OF OWNER/OPERATOR (IF DIFFERENT FROM ABOVE)

Name	<input type="text"/>	Company	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	Postcode <input type="text"/>		
Country	<input type="text"/>		
Telephone	<input type="text"/>		
Fax	<input type="text"/>		
E-mail	<input type="text"/>		

2 PARTICULARS OF SURVEY / INSPECTION APPLIED FOR

Ship Name	<input type="text"/>	Ship type	<input type="text"/>
Official No.	<input type="text"/>	IMO No.	<input type="text"/>
Fishing Vessel No.	<input type="text"/>	Year of Build	<input type="text"/>
Name of contact	<input type="text"/>	Telephone	<input type="text"/>
Requested date and time of survey	<input type="text"/>	Fax	<input type="text"/>
Where ship can be seen	<input type="text"/>	E-mail	<input type="text"/>

Nature of survey / inspection

I apply for the survey / inspection described above and enclose a £ and agree to pay any additional fees.

Our Customer Order Number is (if appropriate)

Please tick the box if you require a receipt

I am aware that the ship should be prepared ready for survey, and appropriate safety precautions taken for all areas to be surveyed, including provision of safe means of access for boarding. I understand that Surveyors may refuse to continue with surveys if it is not safe for them to do so and may consider charging for any time wasted.

Name	<input type="text"/>	Position in Company	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

PLEASE COMPLETE THE PAYMENT DETAILS SECTION OVERLEAF

GUIDANCE NOTES

- When you have completed this form please send it to the Marine Office with the appropriate deposit / fee. You can get information on the level of fees from your local Marine Office. Additional charges will be levied for overtime, surveys abroad, waiting time and abortive time.
- You can make payment by cheque or postal order made payable to the "Maritime and Coastguard Agency". Cheques must be paid in sterling. Credit transfers can be accepted by prior arrangement. Credit card payments are accepted. Please complete the **PAYMENT DETAILS** section below.
- Any refunds or requests for additional fees will be made to the applicant, in whose name the account will be held.
- Work will not start until this form has been completed, signed and the deposit / fee received
- The MCA's service standards are laid out on MCA's website - www.mcga.gov.uk
- Please note that if paying by cheque, any refund due will be paid directly to the bank account stated below by BACS transfer.

PAYMENT DETAILS (To be completed by applicant)

Bank Details (where chosen method of payment is by cheque)

Name in which Bank Account held																			
Name of Bank																			
Address of Bank																			
	Postcode																		
Sort Code							Bank Account Number												

Please tick () the appropriate box below to indicate your chosen method of payment and complete as necessary

Switch Visa Mastercard / Access Delta Cheque/banker's draft Postal Orders

Name of Card Holder																	Security Code			
Card Number																				(The Security Code is the last three digits of the numbers on the reverse of the card, near to the signature strip)
Start Date																				
Expiry Date																				
Switch Issue Number (Switch Cards only)																				
Signature																	Date			

OFFICIAL USE ONLYThe sum of £ has been received Initials Date Cheque drawn against account of

Ship Owner No.																	}	Initials	<input type="text"/>
Account Owner No.																		Date	<input type="text"/>
Account No.																			
Job No.																			
Job Type																			
Record Deposit	£																		